

# ALPS Statute

## *Clause 1: NAME AND MOTTO*

- (a) The name of the Association shall be “Association of Lyceum Past Students”, abbreviated to A.L.P.S., and “Ghaqda ex-Studenti Liceo”.
- (b) The motto of the Association shall be “Nil Mediocriter” (Nothing Mediocre).

## *Clause 2: MEMBERSHIP*

Membership shall be open to past students who have complete the full course at The Lyceum in Valletta, or at School Street or Wenzu Mallia Street in Hamrun, or at any other temporary Lyceum centres opened during World War II.

### *Enrolment and Subscription Fees*

Members shall pay an enrolment fee of Lm2 and an annual subscription fee of Lm3.

Life Membership subscription shall be at a once-only payment of Lm25.

Students who complete the full course at The Lyceum shall be exempted from the enrolment fee and pay an annual subscription of Lm1 for the first five years immediately after leaving school.

## *Clause 3: PURPOSES AND OBJECTIVES*

- (a) To make every effort to ensure that Il-Liceo/The Lyceum at Wenzu Mallia Street, Hamrun, continues to be in effect the descendant of the *Collegium Melitensis* founded in 1592 and which operated from the building in Merchants Street, Valletta. The Association shall continually strive to gain possession, for historical reasons, of at least part of that building, specifically the original chapel behind the large glass window on the right-hand side of the building facing the street.
- (b) To bring together past students of The Lyceum in an active association.
- (c) To take an active interest in the educational, civic, cultural, social and moral welfare of present Lyceum students and of the community at large.
- (d) To hold reunions in the spirit of accomplishment and fulfilment of the purposes and objectives of the Association.
- (e) To encourage and generate discussion of matters of national importance to the exclusion of partisan politics.
- (f) To act as a Non-Governmental Organisation (NGO) through the objectives and activities of the Civics, Cultural and Publications & Communications Commissions.

*Clause 4: COUNCIL OF ADMINISTRATION*

The Association shall be administered by a Council of Administration composed of

- (a) The Executive Committee shall consist of not less than (3) three Members, President, Secretary General, Treasurer and not more than (11) eleven other Members, all elected at an AGM comprising the Deputy President, and Assistant Secretary, together with Chairpersons of Commissions that form part of the elected eleven (11) Members during an AGM, who shall be designated to their posts during the first Council meeting after the AGM. The Deputy President and Assistant Secretary can also hold and be the Chairperson of one of the established Commissions as directed by Council. Commission Chairpersons can also be designated to hold more than one Commission as so agreed during any Council meeting in one calendar year.
- (b) The First Vice-President shall be the Headmaster of The Lyceum, who shall be an *ex officio* member. He shall not be subject to the provisions of Clause 12 of the Statute.
- (c) The Second Vice-President shall be elected from and by past students who would have left The Lyceum less than 14 years from the date of election.
- (d) The Lyceum Scouts Coordinator shall be the Moderator of the Lyceum Commission, and shall be a full member of the Council of Administration.

*Clause 5: RESPONSIBILITIES OF THE COUNCIL OF ADMINISTRATION*

- (a) The Council of Administration shall have the responsibility of acting collectively in carrying out the purposes and objectives of the Association as established herein and as may be amended by an Annual General Meeting (AGM) or Extraordinary General Meeting (EGM) in accordance with the established rules.
- (b) The Council shall administer the assets of the Association in such a manner as it deems most advantageous towards the attainment of the said purposes and objectives.
- (c) The Council shall take such measures as, in its discretion, it may consider necessary for attaining the purposes and objectives, including measures to regulate its proceedings.
- (d) The Council shall nominate members to sit on the commissions as described in Clause 13 hereunder. Each Commission shall be made up of a Chairman as described in Clause 6(f) and a minimum of two other members, with a maximum of four other members.

*Clause 6: DUTIES OF OFFICIALS*

- (a) The President shall chair all meetings of the Council and all General Meetings. He shall be responsible for convening meetings and for their lawful and proper conduct.
- (b) The Treasurer shall be responsible for all the funds of the Association, including the collection of membership fees, subscriptions and keeping of accounts. He shall present to the AGM an audited financial statement as at 31st December and an interim financial statement as at 31st August. He shall chair the Financial Commission.
- (c) The Deputy President shall assume the responsibilities and duties of the President in the latter's absence.
- (d) In the absence of the President and the Deputy President, the Secretary-General shall assume the responsibilities and duties of the President.
- (e) The First Vice-President shall be the Chairman of the Lyceum Youths Commission.
- (f) The Secretary-General shall keep the minutes of all Council and general meetings. He shall be responsible for correspondence and for the conservation of all records.
- (g) The five Commissioners shall act as Chairmen of the Civic Affairs Commission, the Social Activities Commission, the Cultural Activities Commission, the Publications & Communications Commission and the Lyceum Youths Commission.
- (h) The Second Vice-President shall act as Deputy Chairman of the Lyceum Youths Commission.

*Clause 7: PATRONAGE*

- (a) The Blessed Gorg Preca shall be the Patron Saint of the Association.
- (b) His Excellency the President of Malta shall be invited to be the Patron of the Association.

*Clause 8: HONORARY PRESIDENT*

The Minister for Education shall be invited to be the Honorary President of the Association.

*Clause 9: ASSOCIATE MEMBERS*

- (a) Lyceum teachers who are not past students of The Lyceum shall be eligible to be Associate Members.
- (b) Widows of Lyceum past students are entitled to become Associate Members.

- (c) Associate Members shall not pay enrolment or subscription fees. They shall not have the right to vote. They may participate in all activities of the Association.
- (d) Associate Members may be co-opted by the Council of Administration in any capacity except that of officials.

*Clause 10: COUNCIL MEETINGS*

- (a) Council meetings shall be held as often as may be necessary, but at least once every two months. In default, any three members of the Council shall have the right to convene a meeting after the lapse of two weeks from the date of the missed meeting.
- (b) The presence of four members of the Council, one of whom shall be either the President or one of the Vice-Presidents, shall form a quorum.
- (c) An urgent meeting may be called only on the initiative of the President or at the express wish of not less than three members of the Council.
- (d) Decisions on all matters of discussion shall require a simple majority.
- (e) Each Council member shall have one vote. The President shall have the casting vote.
- (f) Nominated members of the Commissions shall be able to attend meetings of the Council, and shall be able to vote when matters relating to their respective Commission are discussed.

*Clause 11: GENERAL MEETINGS AND ELECTIONS*

The Annual General Meeting shall be held on the last Sunday of January of each year, when elections shall be held in the manner hereinafter set down. The agenda of the AGM shall be notified to members ten working days before the first Sunday of January.

- (a) Nominations for the filling of the specific posts on the Council of Administration and any proposed amendments to the Statute shall reach the Secretary-General not later than 21 days before the AGM. If the nominations received will not be sufficient to fill all posts on the Council, the members so nominated shall be declared elected. Nominations for the filling of such vacant posts shall be accepted during the AGM. Each nomination shall require a proposer and two seconders.
- (b) At any General Meeting 30 members, including at least four members of the Council of Administration, one of whom shall be either the President or the Deputy President, shall form a quorum.
- (c) In the absence of a quorum the meeting shall start half-an-hour after the stipulated time with the members present, provided that the President or the Deputy President is present at the time.

- (d) Decision on all matters for discussion shall require a simple majority.
- (e) An Extraordinary General Meeting may be called at the written request of not less than 20 members.
- (f) A meeting shall be considered valid provided that all Council members have been notified of the date, time and place of the meeting at least three days before the date of such meeting, provided further that in matters of urgency 24 hours shall be considered sufficient notice, and also provided that such urgency be explained to the satisfaction of the Council.
- (g) Officers on the Council, with the exception of the President, Secretary-General and First Vice-President, shall hold the post for one year. The President and the Secretary-General shall hold office for two years.
- (h) All members who have served on the Council shall be eligible for re-election.
- (i) The Spiritual Director shall be nominated by the AGM.
- (j) Two auditors shall be appointed to examine and certify the correctness of the accounts of the following year.

*Clause 12: ABSENCE FROM MEETINGS*

- (a) Members of the Council and of Commissions who absent themselves from three consecutive meetings without providing valid reasons for their absence shall be considered as having forfeited their seats. Such resulting vacancies shall be filled by the next in line at the elections or, if there is no member next in line, at an Extraordinary General Meeting in the case of Council members and by the Council in the case of Commission members, as early as possible but in either case not later than one month from the date of such vacancy having resulted.
- (b) In the interval between vacancies occurring as described and as provided for in para (a) immediately above and the EGM the Council shall be empowered to nominate one from among its members to act in a temporary capacity, but with full voting powers, for every official vacating his post.

*Clause 13: COMMISSIONS*

There shall be six Commissions whose aims shall be to achieve the purposes and objectives of the Association. The Chairman of each Commission shall submit a report on the activities of the Commission at a meeting of the Council or as required by the President. The functions of the Commissions shall be as follows:

- (a) The CIVIC AFFAIRS COMMISSION shall undertake activities in such voluntary organisations as Neighbourhood Watch and Victim Support schemes and any other at the discretion of the Council.
- (b) The LYCEUM COMMISSION shall organise volunteer helpers for the Lyceum Scouts and cooperate with the Headmaster in extra-curricular

activities of Lyceum students, such as indoor and outdoor sports and theatrical productions.

- (c) The FINANCIAL COMMISSION shall be responsible for obtaining sponsorships. It shall also be responsible to procure funds for the creation of a Scholarship Fund which shall be awarded annually, if possible, to a student attending, or who has attended, The Lyceum. The award shall be decided according to the policy laid down by the Council.
- (d) The SOCIAL ACTIVITIES COMMISSION shall be responsible for all social functions of the Association, including reunions of school generations of past students, general reunions, functions of a religious nature and fundraising activities.
- (e) The CULTURAL ACTIVITIES COMMISSION shall be responsible for the organisation of lectures, public fora and cultural tours and visits.
- (f) The PUBLICATIONS & COMMUNICATIONS COMMISSION shall be responsible for all publications of the Association, including the issue of newsletters and a magazine. It shall act as the Editorial Board, with the President and the Secretary-General being *ex officio* members. The Chairman of the Commission shall be the Communications Officer of the Association.

#### *Clause 14: FINANCE*

- (a) A current and a savings accounts with a Bank shall be opened. The current account balance shall not exceed Lm100. All payments in excess of Lm10 shall be made by cheque. Accounts for petty expenses shall be presented monthly and refunded by cheque. Cheques shall be signed jointly by the Treasurer and one of the two other signatories, who shall be the President and Secretary-General.
- (b) The accounts shall be audited as from 1st January.
- (c) The financial and administrative years shall be the calendar year, i.e. 1st January to 31st December.

#### *Clause 15: BYE-LAWS*

The Council of Administration may draw up a set of bye-laws as may be deemed fit and necessary for the proper and successful running of the Association. Such bye-laws shall remain operative for the following year, provided they are approved at the AGM.

#### *Clause 16: DISSOLUTION*

In the event of dissolution of the Association, the funds and all assets, including all records up to that date, shall be transferred as an *ad hoc* general meeting may decide.